

## Wedding Policy

### First Presbyterian Church, Virginia City Nevada

It is the policy of the First Presbyterian Church of Virginia City to conduct Christian Wedding Services in the Church facilities. All weddings are subject to facility availability and the requirements set forth in this policy.

- All weddings to be performed in the church are to be Christian ceremonies. The pastor is available to conduct wedding services; however, couples are welcome to choose their own pastor to officiate a service. All weddings performed in the State of Nevada require a minister or officiant to be licensed with the state, and at the pastor's discretion. A representative of the church will be present during the preparations and the service.
- Couples to be married in the church are requested to undergo pre-marital counseling, with a pastor or counselor of choice. We believe in the preparation for a new life together, and reserve the right to choose not to perform a ceremony if counseling indicates it unwise at the time.
- The sanctuary has a seating capacity of 82 people: 70 in the sanctuary, 12 in the balcony.
- Couples are welcome to decorate the church in consultation with the pastor or representative of the church. We do request that any flower petals strewn within the building be limited to silk or other artificial foliage. Family members or friends are requested to make arrangements for any decorations to be removed from the premises in a timely manner unless otherwise determined.
- We request the use of candles be limited to a unity candle due to the historic nature of the church structure.
- Absolutely no alcohol consumption, smoking or vaping is permitted within or on church property. Failure to comply may result in the immediate termination of the wedding ceremony.
- The wedding party is welcome to use the kitchen. However, we request that all consumables found in the facility be left untouched.
- Service music: We have multiple organists who can provide service music on the organ if requested for a fee. Any other organists will need to consult with the Director of Music before playing the pipe organ. A piano is available. We do have a sound system that can be used for any pre-recorded music.

- Upon exiting the church, we prohibit the throwing of rice or birdseed. Bubbles are acceptable; otherwise, please consult with the pastor or representative of the church for other options.
- We would request the license be provided to the pastor at least a day prior to the wedding ceremony. We also will need to make a copy of the license for our records, as well as full names of the bride and groom, residence at time of marriage, License # and time and place issued and the names of two witnesses and the name of the officiating pastor (if not listed on license).
- Please be aware that our facility has limited space. We have no official "Bride's Room" although the kitchen can be used for that purpose. There is a door to the sanctuary that can be closed and covered. There is also an exterior door from the kitchen. It is requested that most of the wedding party be prepared to dress prior to arriving at the church.
- Facility fee for a wedding (up to 4 hours including decorating and clean up, plus rehearsal if requested): \$1,000.00. A non-refundable deposit of \$100 is requested within a week of scheduling a date. All other fees are due at least 24 hours prior to the wedding.

Musician fee: to be negotiated with the organist.

Pastoral fee: \$200.00 plus mileage as needed